

## **ISEB GUIDANCE FOR PARENTS/GUARDIANS SUPERVISING ISEB 13+ COMMON ENTRANCE EXAMINATIONS**

Thank you for supporting your son or daughter as he/she takes Common Entrance examinations in these unusual circumstances.

You will have received instructions from your son's or daughter's school/exam centre about how to proceed with the examinations and should follow their guidelines. In addition, we would ask you to follow our own guidance below, not only to maintain the integrity of the examination process, but also to assist in the smooth running of the examinations and to ensure the most meaningful experience for your child.

If you have received examination papers in paper format from the school/exam centre, please check that you have received the correct papers and/or levels for your child. You should then keep the papers in a secure place and only extract each paper on the day and at the time it is needed. If you have received PDF copies electronically, you may print papers on the day before they are needed, but they must be kept in a secure place until the required time. (If your child needs to have papers printed on coloured paper, please consult with his/her school.)

The published timetable for the written Common Entrance papers is included below. Where possible, examinations should be taken on the published date. However, with agreement from your child's school, examinations may be taken **after that date**, if it is in the best interest of your child. (If the school intends to conduct Modern Foreign Language Listening/Speaking examinations, the school will inform you separately of the arrangements being put in place.)

If possible, examinations should be taken in the presence or near proximity of an adult. This supervision should extend to ensuring that your child does not have contact by phone or any other electronic means with other candidates during the course of the day's schedule.

As far as possible, it is very important that your child takes the examinations in a formal setting, ideally away from where he/she usually works, and certainly away from any reference materials. A reliable clock must be clearly visible. Each paper should be undertaken without any breaks (except for toilet breaks, if necessary) and without consultation of any person or reference materials.

Before the examination starts, please check that your child has read and understood the instructions on the front cover of each paper and has all the necessary equipment to hand. Answers should be written in a blue or black pen or biro, but a pencil may be used for diagrams. Correcting, erasable or gel pens should not be used, and highlighter pens may only be used to highlight material within the question paper or on any resource material. Any additional equipment required is shown in the attached list.

Papers should not be collected in before the full allocation of time has elapsed, including any extra time allowance previously agreed with the school.

As soon as each examination has been completed, please keep the paper and/or answer script in a secure place and be sure to record the date and the start and finish times of the examination on the attached declaration form.

After all of the examinations have been completed, please follow your school's/centre's instructions for the return of your child's papers and scripts, ensuring that the parent declaration form is signed and returned together with these.

Thank you again for supporting our candidates' – your child's – examinations in this way.

## ISEB COMMON ENTRANCE AT 13+

SUMMER 2020

CORE SUBJECTS & LEVELS AVAILABLE			Exam length	Materials required
ENGLISH	Paper 1	Level 1 Level 2	1 hour 15 1 hour 15	Lined paper
	Paper 2	Level 1 Level 2	1 hour 15 1 hour 15	Lined paper
MATHS	Non-calculator paper	Level 1 Level 2 Level 3	1 hour 1 hour 1 hour	A pen and pencil, a ruler graduated in centimetres and millimetres, a 60° set square, a protractor and a pair of compasses. Tracing, graph and squared paper should also be available.
	Calculator paper	Level 1 Level 2 Level 3	1 hour 1 hour 1 hour	In addition to the above: an electronic calculator with at least the four functions and a square root key
SCIENCE	<b>Either</b>	Level 1: Science	1 hour	A pen and pencil, a ruler graduated in centimetres and millimetres, a protractor and a calculator
	<b>Or</b> (separate papers)	Level 2: Biology Level 2: Chemistry Level 2: Physics	40 minutes 40 minutes 40 minutes	

OTHER SUBJECTS & LEVELS AVAILABLE			Exam length	Materials required
Classical Greek	A single paper containing both levels	Level 1 Level 2	1 hour 1 hour	No dictionary allowed at either level
French	Reading & Writing (one paper for each level)	Level 1 Level 2	1 hour 1 hour	No dictionary allowed at either level
Geography			1 hour	A calculator, a piece of string and a magnifying glass may be used A3 Colour Resource Sheet/OS map (school/centre will need to send this)
German	Reading & Writing (one paper)		1 hour	No dictionary allowed
History			1 hour	Lined paper
Latin	A separate paper for each level	Level 1 Level 2 Level 3	1 hour 1 hour 1 hour	No dictionary allowed at any level
Religious Studies (Syllabus B)	If coursework submitted		40 minutes	Lined paper
	If coursework not submitted		1 hour	Lined paper
Spanish	Reading & Writing (one paper for each level)	Level 1 Level 2	1 hour	No dictionary allowed at either level
TPR			1 hour	Lined paper



Independent Schools  
Examinations Board

**COMMON ENTRANCE EXAMINATION AT 13+**  
**TIMETABLE FOR SUMMER 2020**

**WRITTEN PAPERS**

<b>Tuesday 2 June</b>	<b>Wednesday 3 June</b>	<b>Thursday 4 June</b>	<b>Friday 5 June</b>
<i>in any order</i>	<i>in any order</i>	<i>in any order</i>	<i>in any order</i>
<b>Level 2 Science: Biology</b> 40 minutes	<b>Level 2 Science: Chemistry</b> 40 minutes	<b>French</b> 1 hour	<b>Classical Greek</b> 1 hour
<b>English Paper 1</b> 1 hour 15 minutes	<b>English Paper 2</b> 1 hour 15 minutes	<b>Geography</b> 1 hour	<b>German</b> 1 hour
<b>History</b> 1 hour	<b>Mathematics Calculator</b> 1 hour	<b>Level 1 Science</b> 1 hour	<b>Latin</b> 1 hour
<b>Mathematics Non-calculator</b> 1 hour		<b>Level 2 Science: Physics</b> 40 minutes	<b>Spanish</b> 1 hour
		<b>TPR / RS Syllabus B</b> 40 minutes or 1 hour	



**Candidate:** We ask that you sign this form to confirm the following:

- that you did not see any of the question papers before the start of the examination
- that you completed the papers under formal examination conditions
- that the dates and times listed on this form are correct

**Parent/Guardian:** We ask that you sign this form to confirm the following:

- that the examination papers were stored securely before the examinations
- that the candidate did not see any of the question papers before the start of the examination
- that the papers were completed under formal examination conditions
- that the candidate was given the requisite amount of time to complete the papers
- that the dates and times listed on this form are correct
- that the question papers and answer scripts were stored securely after completion

Signature of Candidate:	Date signed:
Signature of Parent/Guardian:  PRINT NAME:	Date signed:

If there are any additional comments you would like to make, please write them here:

**For prep school candidates:** Please return this form to your child's school, together with the examination scripts and papers.

**For sitting centre candidates:** Please check with your child's chosen senior school and follow the advice they give for despatch of examination scripts and papers.